



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 10761448
Procuring Entity NORTHWEST SAMAR STATE UNIVERSITY
Title Supply and Delivery of Office Supplies for San Jorge-Campus Use (STF/ P.R. No. 2024-03-122)
Area of Delivery Samar

Solicitation Number:	2024-03-122	Status	Active
Trade Agreement:	Implementing Rules and Regulations	Associated Components	1
Procurement Mode:	Shopping - Ordinary/Regular Office Supplies & Equipment (Sec. 52.1.b)	Bid Supplements	0
Classification:	Goods	Document Request List	2
Category:	Office Supplies and Devices	Date Published	18/04/2024
Approved Budget for the Contract:	PHP 54,550.00	Last Updated / Time	18/04/2024 00:00 AM
Delivery Period:	30 Day/s	Closing Date / Time	23/04/2024 09:00 AM
Client Agency:			
Contact Person:	Jessamae Rondina Caparas Procurement Staff Rueda Extension Calbayog City Samar Philippines 6710 63-55-2093122 63-55-2093122 procurement@nwssu.edu.ph		

Description

PROCUREMENT OFFICE
 Email: procurement@nwssu.edu.ph
 Contact Number: 09173178126

REQUEST FOR PRICE QUOTATION
 RFQ No. 2024-03-122
 18-Apr-24

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:
TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is P 54,550.00 under PR No. 2024-03-122
- Submit your quotation in a sealed envelop on or before April 23, 2024 @ 9:00 AM.
- Opening of RFQs is on April 23, 2024 @ 10:00 AM in our office.
- This procurement is PER ITEM, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
- Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
- Delivery Period is within 30 calendar days and shall commence as stated in the Purchase Order. Free on site delivery.
- If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
- Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184.
- Please observe the Revised IRR of RA 9184.
- FOB-NORTHWEST SAMAR STATE UNIVERSITY- San Jorge Campus located at San Jorge, Samar.
- The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
- Request for quotation should be returned within 5 days from receipt hereof.

Item No. Qty. Unit Articles/Description Supplier's Offer (Complete Specifications and Brand Name) Unit Price

- 1 unit Projector 3LCD Projector 3800 lumens)
- 15 reams Bond Paper (8.5 x 13 inches, long, 500 sheets, 70gsm)
- 15 reams Bond Paper (A4 size, 500 sheets, 70gsm)
- 1 unit Printer (DCP-T520W Ink Tank Printing Mobile Printing 3 in 1 Color Inkjet Printer (Print/Copy/Scan) Print speed up to 17/9.5 ipm (ISO mono/color) Print resolution up to 1200 x 6000 dpi Optical scan resolution up to 1220 x 2400 dpi Wi-Fi Direct and Highspeed USB 2.0 150-sheet paper tray capacity *Printer Specification Resolution Up to 1220 x 6000 dpi (Windows Only) Printing width *1:204mm Borderless *2:210mm Borderless A4, Letter, A6, Photo (10x15 cm) Photo L (9X13 cm), Photo 2L ((13x18 cm), Index card (13x20cm) Print Speed see your models page on you local brother website. Scanner specification Colour/Monochrome Yes/Yes TWAIN Compliant Yes (Windows 7 SP1/Windows 8.1/ Windows 10/ Windows 11) WIA Compliant Yes (Windows 7 SP1/Windows 8.1/ Windows 10/ Windows 11) Colour Depth 30 bit colour processing (Input) 24 bit colour processing (Output) Greyscale 10 bit colour processing (Input) 8 bit colour processing (Output) Resolution Up to 19200 x 19200 x 19200 dpi(Interpolated) *1 *2 Up to 1200 x 2400 dpi (optical) Scanning Width and Length (Single sided document) Width: Up to 213.9mm Length

Date
 (Sgd.) RAMIL S. CATAMORA, Ed.D.

BAC Chairperson
 I have read and understood the Terms and Conditions stated above.
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name:
 Position in Firm:
 Business Address:
 Contact No.:

Canvassed by:
 (Signature Over Printed Name)

Other Information
 Please submit the following documentary requirements:
 1. Business/Mayor's Permit
 2. PhilGEPS Registration No./Certificate

Created by Jessamae Rondina Caparas
Date Created 16/04/2024

The PhilGEPS team is not responsible for any typographical errors or misinformation presented in the system. PhilGEPS only displays information provided for by its clients, and any queries regarding the postings should be directed to the contact person/s of the concerned party.



PROCUREMENT OFFICE

Email: procurement@nwssu.edu.ph
 Contact Number: **09173178126**

REQUEST FOR PRICE QUOTATION

RFQ No. 2024-03-122
 18-Apr-24

SIR/MADAM:

Please quote your lowest price for the following items enumerated below, taking into consideration the following:

TERMS AND CONDITIONS

- The Approved Budget for the Contract (ABC) is **P 54,550.00** under PR No. **2024-03-122**
- Submit your quotation in a sealed envelop on or before **April 23, 2024** @ 9:00 AM.
- Opening of RFQs is on **April 23, 2024** @ 10:00 AM in our office.
- This procurement is **PER ITEM**, however, if stated in LOT, quotation shall be evaluated by lot. Any price offer that exceeds the ABC shall be disqualified.
- Price Quotation should be inclusive of the 5% Final VAT and Expanded Withholding Tax (EWT) of 1%.
- Price Quotation shall be valid within thirty (30) calendar days from the deadline of the RFQ.
- Delivery Period is within 30 calendar days** and shall commence as stated in the Purchase Order. Free on site delivery.
- If awarded the contract, processing and payment shall be made after the complete delivery of services/Supplies and final acceptance.
- Refusal to accept an award maybe ground for imposition of administrative sanctions under Rule XXII of the revised IRR of RA 9184. Please observe the Revised IRR of RA 9184.
- FOB-NORTHWEST SAMAR STATE UNIVERSITY- **San Jorge Campus** located at **San Jorge, Samar**.
- The procuring entity may terminate the contract, in whole or in part, at anytime for unsatisfactory service.
- Request for quotation should be returned within **5 days** from receipt hereof.

Item No.	Qty.	Unit	Articles/Description	Supplier's Offer (Complete Specifications and Brand Name)	Unit Price
1	1	unit	Projector 3LCD Projector 3800 lumens)		
2	15	reams	Bond Paper (8.5 x 13 inches, long, 500 sheets, 70gsm)		
3	15	reams	Bond Paper (A4 size, 500 sheets, 70gsm)		
4	1	unit	Printer (DCP-T520W Ink Tank Printing Mobile Printing 3 in 1 Color Injekt Printer (Print/Copy/Scan) Print speed up to 17/9.5 ipm (ISO mono/color) Print resolution up to 1200 x 6000 dpi Optical scan resolution up to 1220 x 2400 dpi Wi-Fi Direct and Highspeed USB 2.0 150-sheet paper tray capacity "Printer Specification Resolution Up to 1220 x 6000 dpi (Windows Only) Printing width *1:204mm Borderless *2:210mm Borderless A4, Letter, A6, Photo (10x15 cm) Photo L (9X13 cm), Photo 2L ((13x18 cm), Index card (13x20cm) Print Speed see your models page on you local brother website. Scanner specification Colour/Monochrome Yes/Yes TWAIN Compliant Yes (Windows 7 SP1/Windows 8.1/ Windows 10/ Windows 11) WIA Compliant Yes (Windows 7 SP1/Windows 8.1/ Windows 10/ Windows 11) Colour Depth 30 bit colour processing (Input) 24 bit colour processing (Output) Greyscale 10 bit colour processing (Input) 8 bit colour processing (Output) Resolution Up to 19200 x 19200 x 19200 dpi(interpolated) *1 *2 Up to 1200 x 2400 dpi (optical) Scanning Width and Lenght (Single sided document) Width: Up to 213.9mm Length		

			Please submit the following documentary requirements:		
			1. Business/Mayor's Permit		
			2. PhilGEPS Registration No./Certificate		

Date _____

I have read and understood the Terms and Conditions stated above.
 By signing this quote, I hereby agree and bind myself to the Terms and Conditions.

Signature Over Printed Name: _____
 Position in Firm: _____
 Business Address: _____
 Contact No.: _____

RAMIL S. CATAMORA, Ed.D.
 BAC Chairperson

Canvassed by: _____

 (Signature Over Printed Name)

Item No.	Qty.	Unit	Articles/Description	UNIT COST
1	1	unit	Projector 3LCD Projector 3800 lumens)	30,000.00
2	15	reams	Bond Paper (8.5 x 13 inches, long, 500 sheets, 70gsm)	520.00
3	15	reams	Bond Paper (A4 size, 500 sheets, 70gsm)	450.00
4	1	unit	<p>Printer (DCP-T520W Ink Tank Printing Mobile Printing 3 in 1 Color Injekt Printer (Print/Copy/Scan) Print speed up to 17/9.5 ipm (ISO mono/color) Print resolution up to 1200 x 6000 dpi Optical scan resolution up to 1220 x 2400 dpi Wi-Fi Direct and Highspeed USB 2.0 150-sheet paper tray capacity "Printer Specification Resolution Up to 1220 x 6000 dpi (Windows Only) Printing width *1:204mm Borderless *2:210mm Borderless A4, Letter, A6, Photo (10x15 cm) Photo L (9X13 cm), Photo 2L ((13x18 cm), Index card (13x20cm) Print Speed see your models page on you local brother website. Scanner specification Colour/Monochrome Yes/Yes TWAIN Compliant Yes (Windows 7 SP1/Windows 8.1/ Windows 10/ Windows 11) WIA Compliant Yes (Windows 7 SP1/Windows 8.1/ Windows 10/ Windows 11) Colur Depth 30 bit colour processing (Input) 24 bit colour processing (Output) Greyscale 10 bit colour processing (Input) 8 bit colour processing (Output) Resolution Up to 19200 x 19200 x 19200 dpi(interpolated) *1 *2 Up to 1200 x 2400 dpi (optical) Scanning Width and Lenght (Single sided document) Width: Up to 213.9mm Length</p>	10,000.00